

**CONFIDENTIAL**

MEMORANDUM FOR: Deputy Director for Operations  
Deputy Director for National Foreign Assessment

FROM: Harry E. Fitzwater  
Deputy Director for Administration

SUBJECT: Reduction in Building Planning Staff ☐ 25X1

1. Due to a recent decision to reduce the level of effort applied to the New Building Program, full-time representation of your Directorates on the Building Planning Staff, OL, is no longer required. Representation to the Building Planning Committee on a part-time basis will be needed at least into January. ☐ 25X1

25X1 2. ☐ DO representative, and ☐ 25X1  
NFAC representative, are available for reassignment at your earliest convenience. Their cooperation and assistance has been valuable in achieving this advanced stage of planning in such a brief period. Please convey our appreciation for their efforts.

25X1 ☐

Harry E. Fitzwater

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WARNING NOTICE  
INTELLIGENCE SOURCES  
AND METHODS INVOLVED

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